



Department of Finance
Purchasing Division

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ADDENDUM

Reginald E. Zeno
Director of Finance

Patrick Duhaney
*Chief Procurement Officer
City Purchasing Agent*

DATE August 17, 2016

BUYER Lashaun E. Williams

ADDENDUM NUMBER 2

ORIGINAL INVITATION DATE July 28, 2016

Your attention is called on a "Request for Proposals" mailed from this office under the below reference number and on which it is found necessary to make the following addendum.

This addendum should be considered in submitting your proposal and should be attached to the original "Request for Proposals" and made a part thereof.

<u>ITEM DESCRIPTION</u>	<u>REFERENCE NUMBER</u>	<u>BIDS DUE</u>
WORKSTATION FURNITURE FOR CINCINNATI POLICE DEPARTMENT, EMERGENCY COMMUNICATIONS SECTION	RFP476CPDFURNITURE	August 29, 2016

QUESTIONS & ANSWERS

1. The RFP requests samples be sent of construction materials. It does not indicate where they should be sent? Your purchasing location, the command center or some other location? **The Command Center at 2000 Radcliff Drive.**
2. Are any representatives attending the APCO show this coming week in Orlando? **No one from the evaluation committee is attending the APCO conference.**
3. It appears on the drawing like there are 41 stations? One workstation non adjustable in the corner cube with four other adjustable stations. Also, the five mode stations we don't believe are available with adjustable heights? The circumference isn't large enough for the double cylinders. **The drawing provides the scale of the room and the cored floor openings that we will have to work with. We do not require that the stations remain in that configuration as workstations have progressed significantly since the last time this drawing was used. We will be conducting the site review on the 18th that could address more clearly the issues the Center is trying to address.**